



Cashier

PART-TIME

HOURLY RATE \$11

With more than 40 years in the retail industry, Homemakers Furniture is a leader in providing affordable home furnishings to the state of Iowa. We seek employees who are dedicated and passionate about their work.

We are seeking highly qualified cashiers. Ideal candidates are customer service oriented, focused on results, team players with positive attitudes and creative problem solvers. The position will be responsible for assisting customers with purchase and finance transactions.

BENEFITS

When you join the Homemakers team, you are joining a family-operated organization with a rich 40-year history in the retail industry. With the backing of Nebraska Furniture and Berkshire Hathaway, we are continuing to grow. With our family and growth-oriented culture, a career with Homemakers includes great opportunities for advancement, set schedule options, competitive pay, and fantastic benefits.

AS A **PART-TIME EMPLOYEE**, YOU WILL ENJOY THE FOLLOWING BENEFITS:

- 401(k) with company match
- Profit sharing
- Employee discounts (also at Nebraska Furniture Mart)
- Closed most major holidays
- Holidays off
- Opportunities for advancement

POSITION SUMMARY

Cashiers are responsible for maintaining outstanding customer service and processing sales quickly, accurately and efficiently.

ESSENTIAL POSITION ACCOUNTABILITIES

- Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer and maintaining exceptional standards
- Process financing, account analysis, collections, refunds and payments on customer accounts
- Conduct transactions accurately and efficiently on register, maintaining all cash and media and reporting any discrepancies immediately
- Ensure that no lines exist and take steps necessary to ensure customers in line are being waited on
- Ensure phone calls are answered in a timely and positive manner
- Ensure that all areas around your workstation are clean and organized
- Maintain an awareness of all promotions and advertisements
- Possess knowledge of where items are on the showroom floor, in order to help customers find their desired products
- Communicate customer requests to management
- The above responsibilities and additional duties may vary as assigned

EDUCATION/WORK EXPERIENCE REQUIRED

- High School Diploma or GED preferred

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to process all types of customer payment transactions (cash, check, credit cards, financing, and/or automatic debit cards)
- Physical ability to stand for extended periods
- Computer, cash register and cash handling experience
- Ability to process and access information utilizing the computer system
- Excellent organizational skills
- Outstanding written and verbal communication skills

- Demonstrates attention to detail
- Ability to establish credibility and be decisive, while also recognizing and supporting the company's policies and priorities
- Ability to interact with other departments using a team player approach

BEHAVIORAL EXPECTATIONS

- Respect - Follows Homemakers Core Values of honesty and integrity, customer loyalty, quality products and services, teamwork and cost effectiveness.
- Motivation - Commitment to the assigned task. Sets and achieves challenging goals; demonstrates persistence and overcomes obstacles. Measures self against standard of excellence. A self-starter. Takes calculated risks to accomplish goals.
- Quality - Demonstrates accuracy and thoroughness. Looks for ways to improve and promote quality. Applies feedback to improve performance. Monitors own work to ensure quality.
- Quantity - Willing to work with a sense of urgency. Meets productivity standards; completes work in timely manner; strives to increase productivity.
- Teamwork - Demonstrates a willingness to work with a team.
- Adaptability - Demonstrates a willingness to adapt to changing circumstances and workflow.
- Attendance - Is consistently at work and on time; ensures work responsibilities are covered when absent; arrives at meetings and appointments on time.

ENVIRONMENTAL CONDITIONS

- Work indoors
- Conditions may include hot/cold temperatures, dusty surroundings and noisy work environment

Background check and pre-employment drug screen are required.
Homemakers is a tobacco- and drug-free workplace. EOE