



## Accessory Prep - Warehouse

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With more than 40 years in the retail industry, Homemakers Furniture is a leader in providing affordable home furnishings to the state of Iowa. We seek employees who are dedicated and passionate about their work. We are seeking a highly motivated accessory prep associate to join our dynamic team.

### **JOB RESPONSIBILITIES**

As an accessory prep associate, you will be responsible for unpacking, tagging, inspecting and sometimes assembling new product for the showroom floor.

Specific duties in this role include:

- Print report that indicates what product needs to be prepped for each day
- Drive man lift and pull all boxes from warehouse racks
- Unpack, assemble, prep and label products to be displayed on the showroom floor
- Print all sizes and styles of tags needed
- Exhibit attention to detail with skus and items to make sure labels are going on correct items
- Prepare damaged products to be returned with proper paperwork
- Finalize the daily product report to balance with what was booked
- Restock showroom floor as needed
- Clean work area at the end of the work day
- Provide feedback to management regarding efficiencies, safety and productivity.
- Follow all operational and safety procedures
- The above responsibilities and additional duties may vary as assigned

### **JOB REQUIREMENTS**

We are looking for an employee who is a solid, reliable worker with a strong work ethic, as well as a positive and engaging personality. You must be highly detail-oriented while still being able to work effectively in a fast-paced environment. It is also important that you display excellent verbal and written communication skills.

Specific qualifications for the role include:

- High School Diploma or GED
- Warehouse experience a plus
- Ability to drive a fork lift
- Ability to work at varying heights
- Excellent verbal and written communication skills
- Attentive to details and results oriented
- Ability to set priorities and work on multiple projects simultaneously
- Work independently
- Monday-Friday 7:00 a.m. to 3:30 p.m. (weekends based on need)

Physical Expectations:

- Standing/walking for long periods of time
- Bend, kneel, and stoop
- Push and pull objects
- Repetitive bending, lifting and arm movements
- Lift up to 50 lbs.

Environmental Conditions:

- Will work indoors
- Conditions may include hot/cold temperatures, dusty surroundings and noisy work environment

### **BENEFITS**

As an employee at Homemakers Furniture, you will be part of an established company with a 40-year tradition of providing quality products to our customers, as well as a family and growth-oriented company culture for our employees. It's the kind of place that you can make your career home, and many of our long-time employees have

done exactly that. You will find a wide variety of opportunities for development and advancement with us, as well as set schedule options, competitive pay, and a fantastic benefits package.

Here are just some of what we have to offer our full time employees:

- Medical, dental, and vision insurance
- Pre-tax health and dependent care accounts
- Company-paid life insurance
- 401(k) with company match (also for part time employees)
- Profit sharing (also for part time employees)
- Short-term disability
- Employee assistance program
- Employee discounts (also available at Nebraska Furniture Mart)
- Paid time off
- Paid holidays
- Closed most major holidays
- Comprehensive paid training program
- Advancement opportunities

***BUILD A REWARDING, LONG-TERM CAREER WITH US AT HOMEMAKERS!***

Background check and pre-employment drug screen are required.  
Homemakers is a tobacco- and drug-free workplace. EOE